

10.15 Payment Policy



Doddiscombsleigh Pre-School

Schedule of fees – From the 30th January 2023

Type of charge	Amount
Two year olds	£5.34 per hour (in line with Devon County Council funding rates)
Three & four year olds	£4.42 per hour (in line with Devon County Council funding rates)
Breakfast food charge	£1.50 per day
Morning snack charge	20p per morning
2 Course cooked lunch	£2.30 per meal
Packed lunch from home	No charge
Afternoon snack	20p per afternoon
After school food charge	£1.50 per day
Late payment charge	£15.00 added every 30 days a bill remains outstanding

Please be advised, 6 weeks' notice is required for cancellation of sessions and you will be charged if the required notice is not given

Invoices are sent to parents via 'Xero' by the 20th of the month. Charges are invoiced 1 month in arrears. We kindly ask for invoices to be settled within 7 days of them being sent. Our preferred payment method is bank transfer, full bank details can be found on the invoice. Invoices that are not settled on time will incur a £15.00 late payment charge every 30 days a bill remains outstanding.

If you are having difficulty paying your bill please speak to us for ways we can assist you.

We are registered to accept Early Years funding for 2, 3 & 4 year olds.
We also accept salary sacrifice and tax-free childcare vouchers.
Please see below for full details.

Golden Tickets: Funded childcare for 2-year-olds

A Golden Ticket allows you to access funded childcare for your 2-year-old, if eligible.

You may be sent a ticket that says that your child is entitled to funding, take your card to your chosen nursery, pre-school or childminder.

If you receive a ticket that says that your child may be entitled to funding, you need to check your eligibility at www.devon.gov.uk/twoyearoldfunding and if eligible you will be given a number starting 'TYF878' and sent a letter to take to your chosen nursery, pre-school or childminder.

Only those providers that are judged as good or outstanding by Ofsted will be funded to admit 2-year-olds. Occasionally, if there are not enough good or outstanding places in an area, a provider with a 'requires improvement' outcome will be funded. [You can find out where there are approved providers that take funded 2-year-olds here.](#)

The local authority receive information from the Department for Work and Pensions about families who may be eligible and they send those families a Golden Ticket, it is not from the Pre-School's directly.

Your 2-year-old is eligible for funded childcare if you receive any of the following benefits:

- Income Support
- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Universal Credit, and your household income is £15,400 a year or less after tax, not including benefit payments
- Tax credits, and your household income is £16,190 a year or less before tax
- The guaranteed element of Pension Credit
- The Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)

Or if your 2-year-old:

- Is looked after by the Local Authority
- Have a statement of special education needs (SEN) or an education, health and care (EHC) plan
- Get Disability Living Allowance
- Have left care under an adoption order, special guardianship order or a child arrangements order
- If you're a non-EEA citizen who cannot claim benefits
Your 2-year-old may get free childcare if you are getting support under the Immigration and Asylum Act and have either:
 - Claimed asylum in the UK and are waiting for a decision (known as 'part 6')
 - Been refused asylum in the UK (known as 'section 4')
- A 2-year-old you care for may also get free childcare if your household income is £15,400 a year or less after tax, and you have either:
 - Leave to remain with 'no recourse to public funds' on family or private life grounds
 - The right to live in the UK because you're the main carer of a British citizen (known as a 'Zambrano Carer')

Find out more about these definitions at Gov.uk.

If you have not received a Golden Ticket but think you may be eligible, you can check your eligibility and apply at www.devon.gov.uk/twoyearoldfunding or call 0345 155 1013.

When you have checked eligibility, and the result is ineligible, and you feel that this is incorrect please phone 01392 385530 and then email eyef@devon.gov.uk with evidence.

If you are the parent of an adopted child or a foster child where the child is in the care of another local authority please call 01392 385530 or email eyef@devon.gov.uk.

Funded childcare for 3 and 4-year-olds

From the term after their third birthday, until they start school, your child is entitled to up to 570 hours of funded early learning and childcare each year.

This is often taken as 15 hours per week for 38 weeks a year during school term time, although some childcare providers may allow you to use fewer hours per week, for more weeks of the year (known as a 'stretched offer'). The hours can take place in nurseries (including school nursery classes), pre-schools, playgroups or at certain childminders.

Funded time can be taken between 6am and 8pm at no more than 2 sites in one day. There is no minimum amount of time that must be attended.

Check the table below to see when your child is eligible:

Child born between	Entitled from:
1 April and 31 August	Start of autumn term after their third birthday until they go to school
1 September and 31 December	Start of spring term after their third birthday until they go to school
1 January and 31 March	Start of summer term after their third birthday until they go to school

If you are already using childcare make sure you speak to your provider to ensure that you are using all the hours you need and are entitled to.

You must then contact your chosen provider direct. They will tell you how to apply for a place. Please note that any provider receiving an inadequate outcome from Ofsted will not be able to receive funding for any new 3 or 4-year-old children.

30 hours funded childcare for 3 and 4-year-olds

Your 3 or 4-year-old child may be eligible for up to 30 funded hours of early years childcare per week (for 38 weeks), or 1140 hours per year

Eligibility for 30 hours of funded childcare will be checked by the government. You can apply for 30 hours of funded childcare through their Childcare Service website.

<https://www.childcarechoices.gov.uk>

You will need to re-confirm your eligibility for the 30 hours every three months.

Please note: if you become eligible after the start of a funding period, you must wait until the following period to access your extended entitlement place.

Tax free childcare

Working families could be eligible for up to £2000, per child per year, to be put towards the cost of childcare. For full details please visit <https://www.childcarechoices.gov.uk>